



# TRA

Deadline: \_\_\_\_\_

Further to your application for a **SPANISH WORK-PERMIT RESIDENCE VISA** we list below the documents that have been presented and those you are still to be submitted. You have a fifteen-day period to submit the outstanding documents; failure to do so before the deadline will result in your application being dismissed.

Surname: \_\_\_\_\_

Name \_\_\_\_\_

Applicant Passport No. \_\_\_\_\_

Represented by: \_\_\_\_\_

Relationship: \_\_\_\_\_

Signed by:

Date:

Sub mitted	Outstan ding	DOCUMENTS
		<b>Applicant's passport valid for at least 4 months</b> , with at least one blank page to affix the visa
		<b>One photocopy of the data page of applicant's passport</b>
		<b>One recent color passport photograph</b> on white background
		<b>Original and a photocopy of the Police Report</b> issued and legalized by all the countries where the applicant has been living for the last 5 years. It must be legalized by the Ministry of Foreign Affairs in Accra and, subsequently, by the Embassy of Spain in Accra. Then it must be translated into Spanish by an authorized translator.
		<b>Original and a photocopy of a Medical Certificate</b> stating that " <i>the applicant is not a carrier of any contagious disease, dangerous to public health, in accordance with International Health Rules of 2005</i> ". It must be translated into Spanish by an authorized translator.
		<b>From Spain:</b> Original and photocopy of "Autorización de Residencia Temporal y Trabajo por Cuenta Ajena" issued by "Delegación o Subdelegación del Gobierno"
		<b>From Spain:</b> Photocopy of the Contract of Employment (Contrato de Trabajo)

I have collected my passport and all my original documents submitted to the Embassy.

Accra, Date: \_\_\_\_\_

Signature: \_\_\_\_\_