



TRA

Deadline: _____

Further to your application for a **SPANISH WORK-PERMIT RESIDENCE VISA** we list below the documents that have been presented and those you are still to be submitted. You have a fifteen-day period to submit the outstanding documents; failure to do so before the deadline will result in your application being dismissed.

Surname: _____

Name _____

Applicant Passport No. _____

Represented by: _____

Relationship: _____

Signed by:

Date:

Sub mitted	Outstan ding	DOCUMENTS
		Applicant's passport valid for at least 4 months , with at least one blank page to affix the visa
		One photocopy of the data page of applicant's passport
		One recent color passport photograph on white background
		Original and a photocopy of the Police Report issued and legalized by all the countries where the applicant has been living for the last 5 years. It must be legalized by the Ministry of Foreign Affairs in Accra and, subsequently, by the Embassy of Spain in Accra. Then it must be translated into Spanish by an authorized translator.
		Original and a photocopy of a Medical Certificate stating that " <i>the applicant is not a carrier of any contagious disease, dangerous to public health, in accordance with International Health Rules of 2005</i> ". It must be translated into Spanish by an authorized translator.
		From Spain: Original and photocopy of "Autorización de Residencia Temporal y Trabajo por Cuenta Ajena" issued by "Delegación o Subdelegación del Gobierno"
		From Spain: Photocopy of the Contract of Employment (Contrato de Trabajo)

I have collected my passport and all my original documents submitted to the Embassy.

Accra, Date: _____

Signature: _____